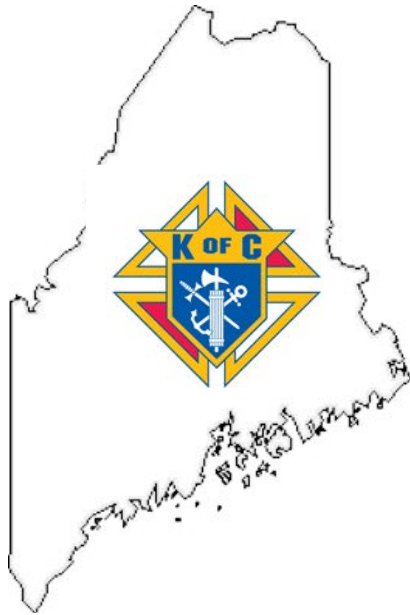


# Maine State Council Knights of Columbus – State Advocacy Newsletter Summer 2013



**We hope this newsletter will provide answers to questions that you may have in your Council in regards to the Constitution and By-Laws.**

**Written by State Advocate Mark Bourgoïn and approved by State Deputy Philip Lizotte.**

**If you have any questions whatsoever regarding information printed in this newsletter, please do not hesitate to contact the State Advocate or the State Deputy.**

**Feel free to e-mail the State Advocate at [mbourgoin@tamc.org](mailto:mbourgoin@tamc.org) if you wish to see a specific issue addressed in this newsletter.**

## Role of the District Deputy

(Section 62)

The District Deputy (DD) is the representative of the Supreme Knight and the State Deputy and is responsible for the supervision, growth, expansion, general care & well-being of the councils assigned to his district. He is the key to the success of the Order and is the communication link between the State and Supreme Councils and the local councils. He serves at the discretion of the State Deputy and his term expires each June 30.

He is responsible for ensuring his councils follow the Order's law and rules, promote effective membership recruitment and retention programs, identify and develop new council locations, assist councils in coordinating relevant service programs, and monitor the general financial and social health of those councils.

## Benefits of Serving as a DD

- Expand professional relationships with council officers through successful membership and programming activities;
- Identification as a leader in the community;
- Recognition for outstanding achievements through the Star Council and New Council Development awards;
- Opportunity for leadership advancement in the Order;
- Reimbursed for travel and other expenses by the Supreme Council when approved by State Deputy.

## Powers and Duties of a DD

DDs are authorized to perform the following within their district:

- Inspect the books, vouchers and accounts of councils and may at any time demand them for examination;

- In charge of the exemplification of Formation (2<sup>nd</sup>) Degree;
- Install the officers of councils;
- Be recognized as a special representative of the State Deputy and the various council officers and members shall implicitly obey his ruling and decisions in all matters of disputes or otherwise, and all lawful orders made by him;
- Assumes the responsibility of seeing to it that the candidates for degrees in each council receive the required degrees as expeditiously as possible;
- Cause accounts of councils to be kept in the books furnished by the Supreme Secretary and in the manner provided;
- Report at once to the Supreme Secretary any deposition or suspension made by him;
- In case of a council dissolution, to take the proper books and papers of said council for the benefit of the Order;
- Direct and assign duties to trustees of councils when deemed advisable so to do;
- File a written report (Form # 944A & 944B) every 6 months of the condition of councils when requested so to do by the State Deputy, the Supreme Knight or Board of Directors;
- Perform other duties as the laws of the Order prescribe, or per the State Deputy, Supreme Knight or Board of Directors; &
- May act outside own district upon request of State Deputy.

The Maine State Council is always looking for knights interested in leadership positions. If looking to become a DD, please take an opportunity to review the training module: [www.kofc.org/ddtraining](http://www.kofc.org/ddtraining) or the DD handbook at [www.kofc.org/un/en/resources/officers/districtdeputy.pdf](http://www.kofc.org/un/en/resources/officers/districtdeputy.pdf).